MEMORANDUM

DATE: December 12, 2011

TO: Enterprise Zone Administrators

FROM: Kevin Tilson

RE: Requirement for Enterprise Zone Tax Credit Forms to Contain Taxpayer ID Numbers

During the 2010 legislative session, 3 legislative bills were passed by the Colorado Legislature that made significant changes to the Colorado Enterprise Zone (EZ) Program. For more information on this legislation please visit www.advancecolorado.com/ez.

One of the changes brought about by this legislation will require any taxpayer (business or individual) who is claiming an EZ tax credit, to file their state income taxes electronically with the Colorado Department of Revenue (DOR). Taxpayers will not be required to submit a copy of their EZ tax credit form(s) with their income tax filing to DOR, as they have previously. Instead, when EZ tax credit forms are certified by the local EZ Administrator, data from the form will be reported to the state to be used by DOR to verify tax credit claims. This requirement is effective for income tax years beginning on or after January 1, 2012 pursuant to Colorado Revised Statute 39-30-111 and 39-30-112. This new process is expected to improve efficiency for taxpayers and government.

As a result of this requirement, on or after January 1, 2012 EZ Administrators are required to report to the state the taxpayer identification number of each entity certified for an EZ tax credit. The taxpayer identification number provided by the taxpayer may be the FEIN, SSN or Colorado Account Number. For EZ “business” tax credits (forms DR0074, 0076 and 0077) a new electronic system is available that allows secure electronic processing of EZ “business” tax credit forms at www.advancecolorado.com/ez. The EZ Contribution Tax Credit (form DR0075) is processed via Department of Revenue paper form and data from the form is collected manually by the EZ Administrator at the time of certification. The integrity and accuracy of the data collected and reported is very important since it will be used by the Department of Revenue to verify tax credits that are being claimed.

Please note, taxpayers can use their Colorado Account Number in place of their Social Security Number on EZ tax credit forms if preferred. All Colorado taxpayers have a Colorado Account Number and can request it by visiting www.colorado.gov/revenueonline and following the steps on the next page.
Step 1 – Visit www.colorado.gov/revenueonline and select “Individual” or “Business” accordingly.

Step 2 – Click on “Request Letter ID”.
Step 3 – Select “Individual Income Tax” as the Account Type.

Step 4 – Select “Social Security Number” as ID Type. Then enter your Social Security Number, First Name, and Last Name.
Step 5 – When form is complete, click on “Submit.”

Step 6 – Your request has now been submitted. After you request a Letter ID, you will receive your letter in the mail to the current address on your account. (See attached sample letter.)